

Approved  
12-1-25  
TMH

November 18, 2025

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, November 18, 2025, at 6:00 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of November 4, 2025 the minutes would stand as presented. No corrections or additions, the minutes were approved as submitted.

Citizens wishing to address the Board:

None.

VOUCHERS:

		<u>Motion</u> <u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25370	\$302,378.54	Ward	Lauwers	Carried 3-0
#25371	\$232,993.35	Ward	Lauwers	Carried 3-0
#25372	\$273,274.46	Ward	Lauwers	Carried 3-0

AUDIT SERVICES:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the approval of the Audit Services bid from UHY, LLC. Commissioner Lauwers inquired about UHY. Director Hazelton replied UHY has been completing our audit for years. Motion carried 3-0.

CONFERENCE/DUES REQUESTS:

On a motion by Commissioner Ward seconded by Commissioner Lauwers approval of the following conference/dues requests:

- MSPS Membership Dues, NSPS Dues, and SE Chapter of MSPS Dues for Richard Newton
- MSPS Associate Membership Dues for Henry Stallmann
- Tammy Holzberger to attend three CPE webinars

Motion carried 3-0.

CAPITAL OUTLAY PURCHASE – PICK UP TRUCKS:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the approval of five GMC Sierra trucks from Todd Wenzel in the amount of \$321,805. Commissioner Ward inquired if Dodge was invited to bid. Director Hazelton replied that they had been, and that the Road Commission had received no response from Dodge. Commissioner Ward inquired about the vehicle replacement process. Director Hazelton noted that the trucks that were being replaced move to the general fleet. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- MTF Monthly Report
- Credit Card Monthly Report

- Engineering Status Report
- Permit Status Report

Commissioner Ward would like to see additional information on the Credit Card Monthly Report. Commissioner Lauwers inquired about the Tim Horton's expenditure noted on the Credit Card Monthly Report. Secretary Holzberger noted the expenditure was for gift cards that are distributed to employees who demonstrate high standards of safety. On the next month's report there will be a credit for the cost of the Tim Horton's expenditure, as the Road Commission used their saved points to purchase the safety cards.

#### MISCELLANEOUS BUSINESS:

Director Hazelton shared the following updates:

- Night patrol started this past Sunday. The shift runs from midnight to 8:00 am.
- All of our projects are finishing up.

Director Hazelton noted that he had spent the day in Lansing discussing research projects to improve efficiency, consistency in certain road improvement practices by contracting with University engineering researchers.

Commissioner Ward inquired about the agreement with the Landfill in regards to tires found on the side of the roads.

Commissioner Lauwers inquired about the contractor evaluation forms.

#### ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 6:20 pm. Motion carried 3-0.

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Timothy J. LaLonde, Chairman

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Tammy Marquardt-Holzberger, Secretary