

St. Clair County Road Commission  
Specifications  
Diesel Fuels and Unleaded Gasoline

Sealed bids will be received at the office of the Board of County Road Commissioners of the County of St. Clair, 21 Airport Drive, St. Clair, Michigan 48079, until 1:00 p.m., local prevailing time, TUESDAY, JANUARY 13, 2026 for furnishing 2026 requirements of the above material.

DEFINITE SPECIFICATIONS

All commodities and services to be furnished hereunder shall conform to the specifications as noted. All suppliers are required to review the specific needs of each location which appear on the proposal prior to making initial shipments to ensure compliance with all state and federal laws. Suppliers will also be responsible for identification, containment, notification to authorize, cleanup, disposal and damages associated with any leak or discharge up to and including the Road Commission's hose connection point.

TAXES

The St. Clair County Road Commission is exempt from Federal Excise Tax and State or Local Sales Tax. Prices shall not include such taxes. Exemption Certificates for Federal Excise Tax will be furnished upon request. Other taxes and/or fees not specifically addressed within the terms and conditions of this proposal, from which the Road Commission is not exempt, are incorporated into the unit price offered in the proposal.

ENVIRONMENTAL PROTECTION REGULATION FEE

Sales to the St. Clair County Road Commission are not exempt from current Federal Environmental Protection Regulatory Fees. Regulatory fees shall be set forth separately and clearly identified in the invoice.

QUALITY ASSURANCE

The Road Commission reserves the right to periodically test products which have been received to verify compliance with specifications. Product specifications of fuel being supplied will be requested as needed. If laboratory analysis shows that the product does not meet specifications or fails to perform satisfactorily at any time, the supplier shall be responsible for:

1. All cost of testing and laboratory analysis.
2. Disposal and/or replacement of all products which fail to meet specifications.
3. All costs of repair and/or replacement of equipment deemed to have been damaged by substandard products as determined by the Road Commission.

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MINIMUM ORDER

Truck transport deliveries will be in quantities of 5,000 gallons or more per shipment.

F.O.B. POINT

Bid prices are "F.O.B. Destination". Provider MUST supply OPIS report with every invoice submitted to the St. Clair County Road Commission.

GENERAL REQUIREMENTS

Delivery to be within 24 hours of verbal receipt of order. Extensions may be authorized by Purchasing Department only. Copy of delivery slip signed by St. Clair County Road Commission authorized personnel and metered manifest must be left at drop site at time of delivery. Delivery driver and St. Clair County Road Commission personnel will determine storage tank fuel levels immediately prior to and following the unloading of product and record those readings on delivery ticket.

PRICE

Bid pricing to be plus or minus the average rack price, Detroit area posting, effective the date of delivery. The Road Commission shall use a rack average based on the daily OPIS (Oil Price Information Service) wholesale rack newsletter rounded to the fourth position as the base price for each product. Prices quoted must be inclusive of all delivery fuel surcharge costs.

SPECIFICATIONS FOR DIESEL AND UNLEADED GASOLINE

Ultra Low Sulfur No. 2 Diesel meeting current ASTM testing requirements for all diesel engines.

Regular Unleaded Gasoline – Must meet minimum of 87 octane.

Diesel fuel and gasoline per State of Michigan Specifications.

WAREHOUSE DELIVERY ADDRESSES

|                        |                        |                            |                              |
|------------------------|------------------------|----------------------------|------------------------------|
| <i>Capac Warehouse</i> | <i>Avoca Warehouse</i> | <i>St. Clair Warehouse</i> | <i>Marine City Warehouse</i> |
| 212 Matteson Street    | 8791 Avoca Road        | 21 Airport Drive           | 500 Metropolis Street        |
| Capac, MI 48014        | Avoca, MI 48006        | St. Clair, MI 48079        | Marine City, MI 48039        |

Special Equipment/Conditions Required for Delivery: Hours of Delivery will be 7:30 a.m. until 2:30 p.m.

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Approximate Order Schedule: Monthly

REQUIREMENTS

| Location    | Type of Fuel  | Type of Delivery | Number of Tanks | Above or Below | Tank Storage in Gallons | Annual Estimated Usage In Gallons |
|-------------|---------------|------------------|-----------------|----------------|-------------------------|-----------------------------------|
| Capac       | <b>Diesel</b> | Transport        | 1               | Below          | 15,000                  | 36,000                            |
| Avoca       | <b>Diesel</b> | Transport        | 1               | Below          | 15,000                  | 44,000                            |
| St. Clair   | <b>Diesel</b> | Transport        | 1               | Below          | 20,000                  | 92,000                            |
| Marine City | <b>Diesel</b> | Transport        | 1               | Below          | 12,000                  | 41,000                            |

| Location    | Type of Gasoline | Type of Delivery | Number of Tanks | Above or Below | Tank Storage in Gallons | Annual Estimated Usage In Gallons |
|-------------|------------------|------------------|-----------------|----------------|-------------------------|-----------------------------------|
| Capac       | <b>Unleaded</b>  | Transport        | 1               | Below          | 6,000                   | 8,000                             |
| Avoca       | <b>Unleaded</b>  | Transport        | 1               | Below          | 6,000                   | 7,000                             |
| St. Clair   | <b>Unleaded</b>  | Transport        | 1               | Below          | 6,000                   | 24,000                            |
| Marine City | <b>Unleaded</b>  | Transport        | 1               | Below          | 8,000                   | 9,000                             |

In strict accordance with your requirements and Michigan Department of Transportation specifications, we the undersigned, respectfully submit the following commitment for prices for the calendar year of 2026. All material is considered to be F.O.B. destination, and is inclusive of all shipping and/or fuel surcharge costs.

Bid pricing to be plus or minus the average rack price as defined on Page 2 of the Specifications.  
*Only one bid price per product is required for all four locations.*

| Product                                      | Opis +/- Per gallon |
|----------------------------------------------|---------------------|
| Ultra low sulfur No. 2 Diesel                |                     |
| Ultra low sulfur No. 2 Diesel (winter blend) |                     |
| 87 Octane Unleaded Gasoline                  |                     |

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MUTUAL EXTENSION CLAUSE:

This bid, by mutual agreement of both parties, may be extended for a one-year or a two-year period, not to exceed a maximum of two additional years. The Road Commission has the right to reject a third-year extension based on an unsatisfactory contractor evaluation. Jointly awarded bids will not be considered for extension. Requests for contract extensions must be in writing and received by the Road Commission no later than October 31st of each year.

RIGHT TO REJECT:

The Road Commission may award bids in whole or parts thereof, reserve the right to reject any and all proposals, waive irregularities in any bid and make award in any manner deemed in the best interest of the Road Commission.

ALL PROPOSALS MUST BE SIGNED BY A PERSON AUTHORIZED TO BIND THE COMPANY TO ITS CONTENTS. THIS PROPOSAL IS BINDING ON THE COMPANY SUBMITTING THE PROPOSAL FOR A PERIOD OF 30 DAYS AFTER THE DUE DATE FOR SUBMISSIONS AND MAY NOT BE WITHDRAWN FOR ANY REASON DURING SUCH 30-DAY PERIOD. IN THE EVENT A COMPANY SUBMITTING A PROPOSAL ATTEMPTS TO WITHDRAW IT DURING THE 30-DAY PERIOD AND WOULD BE THE SUCCESSFUL BIDDER OR IF A COMPANY REFUSES TO HONOR ITS BID AFTER AWARD BY THE ROAD COMMISSION, IN SUCH EVENT, THE COMPANY WILL BE RESPONSIBLE FOR ANY INCREASED COST INCURRED BY THE ROAD COMMISSION DUE TO REBIDDING OR AN AWARD AT A HIGHER PRICE. IF PROVIDED, ROAD COMMISSION PROPOSAL FORMS MUST BE USED. ANY ALTERATIONS TO THIS FORM WILL RENDER THE PROPOSAL VOID. IF ADDITIONAL OR CHANGED INFORMATION IS NEEDED, IT MUST BE DONE USING AN ATTACHED SHEET AND MARKED AS SUCH.

Name: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Typed or Printed)

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_