

Approved  
5-20-25  
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May 6, 2025

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, May 6, 2025, at 8:02 am in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger

Absent: Vice-Chairman Timothy Ward

Citizens: Karen Shafik, UHY, LLC

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of April 15, 2025 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

Ms. Karen Shafik of UHY, LLC presented the 2024 Road Commission Audit. She reported that the audit merited an unmodified "clean" opinion and there were no deficiencies in the internal controls and compliance in all areas was noted. Ms. Shafik reported an increase in the Road Commission's Net Position, and reviewed millage receipts, pension and OPEB liabilities.

VOUCHERS:

		Motion <u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25330	\$101,395.11	Lauwers	LaLonde	Carried 2-0
#25331	\$247,853.14	Lauwers	LaLonde	Carried 2-0
#25332	\$322,945.09	Lauwers	LaLonde	Carried 2-0
#25333	\$273,867.93	Lauwers	LaLonde	Carried 2-0
#25334	\$249,636.17	Lauwers	LaLonde	Carried 2-0
#25335	\$285,413.58	Lauwers	LaLonde	Carried 2-0

CONFERENCE/DUES REQUEST:

On a motion by Commissioner Lauwers seconded by Commissioner LaLonde the request for Tammy Holzberger and D.J. Hill to attend the 2025 CRA Finance and Human Resources Seminar be approved, and the request for Michael Clark's CSWO Certification renewal be approved. Motion carried 2-0.

2025 AMENDED ROAD COMMISSION BUDGET:

Commissioner Lauwers inquired about the winter expenditures and the changes in some project costs. Director Hazelton replied that MDOT had amended their winter budget and increased funding to the Road Commission for the winter overages. For the primary and local winter budget line items, the expenditures were adjusted to reflect the actual expenditures. Bids have been received on many of our projects so the budget was updated to reflect the newest bid prices. On a motion by Commissioner Lauwers seconded by Commissioner LaLonde the approval of the 2025 Amended Road Commission Budget. Motion carried 2-0.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- MTF Monthly Report - March
- Credit Card Detail
- 2024 Act 51

Commissioner Lauwers inquired about page 21 of the Act 51. Secretary Holzberger replied that the Township Contributions represent the total township contributions for that year for all projects including match money, local road funding assistance program, drain, and sundry receipts.

MISCELLANEOUS BUSINESS:

Director Hazelton shared that the gravel haul is going well and that the estimated completion date is the middle of June. Director Hazelton noted that the paving project for the Burt Road approaches and the Imlay City approaches will be starting on May 7<sup>th</sup>, the M19 work will be starting on May 12<sup>th</sup>, and the tree clearing in Deanville will be starting on May 7<sup>th</sup>.

Secretary Holzberger inquired about the possibility of moving the start time of the May 20<sup>th</sup> board meeting from 6:00 pm to 9:00 am. The change of time was approved by all parties.

Commissioner Lauwers inquired if there was an update on the Data Center. Director Hazelton has not heard an update at this time.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Lauwers seconded by Commissioner LaLonde to adjourn the meeting at 8:28 am. Motion carried 2-0.

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Timothy J. LaLonde, Chairman

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Tammy Marquardt-Holzberger, Secretary