

Approved
11-19-24
TmH

November 5, 2024

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, November 5, 2024, at 8:01 am in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of Tuesday, October 15, 2024 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

<u>VOUCHERS:</u>		<u>Motion</u>	<u>Second</u>	<u>Action</u>
		<u>To Approve</u>		
#25291	\$236,457.94	Ward	Lauwers	Carried 3-0
#25292	\$1,283,522.63	Ward	Lauwers	Carried 3-0
#25293	\$133,488.38	Ward	Lauwers	Carried 3-0
#25294	\$238,311.97	Ward	Lauwers	Carried 3-0

RELEASES:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the approval of the following releases:

- Cash Deposit \$421.95 Delude Construction, Inc.
- Cash Deposit \$543.90 SL Commercial Construction, Inc.
- Surety Bond \$10,000.00 Delude Construction, Inc.
- Surety Bond \$10,000.00 G2, Inc.
- Surety Bond \$10,000.00 G2, Inc.

Motion carried 3-0. (See exhibits at close of minutes).

BID EXTENSION REQUEST – LIMESTONE HAUL:

Commissioner Lauwers inquired about the bid extension process, Director Hazelton replied that bids can be extended for up to two years. On a motion by Commissioner Ward seconded by Commissioner Lauwers the approval of extending the limestone haul (to various locations throughout St. Clair County) bid for 2025 to Steve Hyde Trucking, LLC. Motion carried 3-0.

CONFERENCE REQUEST(S):

On a motion by Commissioner Ward seconded by Commissioner Lauwers the approval of Michael Cieslinski, Andrew Beebe, Ryan Dobson, Jon Winckler, and Dominique Molianro to attend the HMA Local Agency Sampling Conference. Motion carried 3-0.

AMENDED 2024 ROAD COMMISSION BUDGET:

Commissioner Lauwers inquired about the moving of some projects to 2025. Director Hazelton replied that the projects that were moved to 2025 were projects that couldn't be finished in 2024 primarily due to contractor's availability. Commissioner Ward noted that he would like to see the word Exclusive added to Attachment G, so that the public can see that the projects noted on Attachment G were exclusively ARPA funded. On a motion by Commissioner Lauwers seconded by Commissioner Ward the approval of the 2024 Amended Road Commission Budget. Motion carried 3-0.

2025 LOCAL ROAD FUNDING ASSISTANCE PROGRAM:

Commissioner Ward inquired of every township had applied for the Local Road Funding Assistance Program for 2025, Director Hazelton noted that all 23 townships had. On a motion by Commissioner Lauwers seconded by Commissioner Ward the approval of the 2025 Local Road Funding Assistance Program. Motion carried 3-0.

CAPITAL OUTLAY:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the approval of the purchase of a radiant heater for Avoca Warehouse be awarded to Conti Mechanical, and to delay the lighting upgrades at Capac, Avoca, and Marine City Warehouses. Motion carried 3-0.

CONSULTING SERVICES – COMPACT ROUNDABOUT DESIGN:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the approval of the contract for compact roundabout design services be awarded to OHM Advisors. Motion carried 3-0.

BRIDGE SUPERSTRUCTURE BID AWARD – ANCHOR BAY DRIVE #4:

Commissioner Ward inquired about how often timber bridges are utilized by the Road Commission, Director Hazelton replied about every other year. On a motion by Commissioner Ward seconded by Commissioner Lauwers the approval of the purchase of a superstructure system for Anchor Bay Drive #4 be awarded to Krenn Timber Bridge. Motion carried 3-0.

DISCUSSION:

The 2025 Proposed Road Commission Budget was presented to the Board. Commissioner Lauwers inquired about the M21/Downey Roundabout. Director Hazelton replied that MDOT had pushed back that project to 2026. Commissioner Lauwers inquired about the Mower Max Boom Axe. Director Hazelton replied that the Mower Max Boom Axe will be more versatile than what we are currently using, and has further reach capabilities. Commissioner Lauwers inquired about the tire machine and floor hoist. Director Hazelton replied that those two items will be located in the Shop. Commissioner Ward inquired about the Keewahdin Road project. Director Hazelton provided an overview of where that project currently is in the bidding process.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- Credit Card Report

MISCELLANEOUS BUSINESS:

Director Hazelton shared that Daniel Ingles, the Assistant Foreman for District 3, was offered and accepted the District 4 Foreman position. Director Hazelton thanked Chairman LaLonde for sitting in on that interview. Director Hazelton noted that two new employees, one for District 2 and one for District 3 started yesterday, with one more employee for District 3 starting in a few weeks. Director Hazelton talked about winter operations, and will look into possibly putting together some information that could be sent to the townships, police

departments, fire departments and EMS. Director Hazelton discussed the Transdev contract and legal services for the Dryden Pit.

Commissioner Lauwers inquired about moving the Tuesday, December 3rd board meeting to Monday, December 2nd, all parties agreed to moving the date of the December 3rd meeting to December 2nd

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Chairman Lauwers to adjourn the meeting at 8:49 am. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary