

Approved
1-9-24
TMH

December 19, 2023

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, December 19, 2023, at 6:09 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Deputy Secretary Sandra Clark

Absent: Secretary Tammy Marquardt-Holzberger (attended by teleconference)

Citizens: Gary Kivel, Port Huron (arrived 6:13 pm)

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of December 5, 2023 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

On a motion by Commissioner Lauwers seconded by Commissioner Ward the agenda was amended to add Action Item #10 – Timothy Campbell Retirement Resolution and Action Item #11 – Employee Leasing Agreement. Motion carried 3-0.

VOUCHERS:

		Motion		
		<u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25224	\$668,119.66	Ward	Lauwers	Carried 3-0
#25225	\$178,548.19	Ward	Lauwers	Carried 3-0
#25226	\$255,722.36	Ward	Lauwers	Carried 3-0

Commissioner Ward inquired about a credit card invoice.

RELEASES:

On a motion by Commissioner Lauwers seconded by Commissioner Ward for approval of the following releases:

- \$1,762.88 Cash Deposit Leavitt & Starck Excavating, Inc.
- \$10,000.00 Surety Bond Leavitt & Starck Excavating, Inc.
- \$20,000.00 Surety Bond Everstream GLC Holding Company, LLC
- \$2,058,240.65 Surety Bond Anlaan Corporation

Motion carried 3-0. (See exhibits at close of minutes.)

CONFERENCE REQUESTS:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the requests for Richard Newton and Henry Stallman to attend the Michigan Society of Professional Surveyors Seminar and Michael Clark to attend Bridge Inspection Refresher Training be approved. Motion carried 3-0.

AMENDED POLICY #34, ORGANIZATIONAL CHART:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the second reading of the amended Policy #34, Organizational Chart be held and the policy placed in the official policy book. Motion carried 3-0.

CAPITAL OUTLAY PURCHASES:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the following Capital Outlay Purchases be approved: Building Security Upgrades for D1, D2, & D4 by Dyck Security for \$3,806.23; Hot Rubber Machine from National Highway for \$87,614.24; Power Washer from Power Cleaning Systems for \$7,120.00; Shop Pickup Truck from Berger Chevrolet for \$38,862.00; Survey Van from Todd Wenzel Buick GMC for \$41,281.80; and Tilting Ditching Bucket from Michigan CAT for \$9,759.36 . Motion carried 3-0.

UNION CONTRACT – SUPERVISORS UNIT:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the union contract between the St. Clair County Board of Road Commissioners and the Technical, Professional and Officeworkers Association of Michigan representing the Supervisors Unit be approved. Motion carried 3-0.

UNION CONTRACT – CLERICAL UNIT:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the union contract between the St. Clair County Board of Road Commissioners and the Technical, Professional and Officeworkers Association of Michigan representing the Clerical Unit be approved. Motion carried 3-0.

ELECTION OF OFFICERS:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the current slate of officers (Chair – Timothy LaLonde, Vice-Chair – Timothy Ward) be retained for 2024. Motion carried 3-0.

COMMITTEE APPOINTMENTS:

On a motion by Commissioner Lauwers seconded by Commissioner Ward, the following appointments were made:

- Retirement Board of Trustees – Timothy Ward
- Parks & Recreation Commission – Timothy LaLonde with Michael Lauwers as alternate.

Motion carried 3-0.

TIMOTHY CAMPBELL RETIREMENT RESOLUTION:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the resolution recognizing Timothy Campbell upon his retirement after twenty-nine years of service be approved. Motion carried 3-0.

EMPLOYEE LEASING AGREEMENT:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the agreement between the St. Clair County Road Commission and the Southwater Municipal Utility Authority for the leasing of designated Road Commission employees to work at the Waste Water Treatment Plant be approved. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- Michigan Transportation Fund Report

- Monthly Service Request Report
- Engineering Department Report

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Reported a meeting had been held with the Production Unit for contract negotiations.
- Noted the upcoming Blue Water Highway Council Meeting.
- Reported a grant application is being prepared for the Rattle Run Bridge.
- Reviewed various projects.

Commissioner Ward discussed recent legislation that allowed for remote attendance for certain designated boards, but not road commission boards.

Chairman LaLonde noted that in repairing the section of the Palms and Gratiot roundabout, the section is currently gravel. Director Hazelton reported it will be paved in the spring.

Mr. Gary Kivel addressed the Board regarding a recent fatality on M-25, and requested a roundabout be constructed at M-25 and Harris Road. It was explained to Mr. Kivel that the intersection is under the jurisdiction of MDOT.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 6:32 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary