

INSTRUCTIONS TO BIDDERS: This Proposal shall be legibly prepared with ink. UNIT PRICES, and LUMP SUM BIDS when called for on the itemized bid sheet, shall be entered with ink, in the Unit Price column. The unit prices as stated will govern in determining the correct total of bid. If a unit price already entered by the bidder on the bid sheet is to be altered, it shall be crossed out with ink, the new unit price entered above or below it and initialed by the bidder, also with ink. Proposals with any unit price prepared with pencil or omitted will be rejected. Failure to fill in the extensions and the total may invalidate the Proposal.

Signatures must comply with section 102.05 and 102.06 of the current Standard Specifications for Construction of the Michigan Department of Transportation to which attention is particularly directed.

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF ST. CLAIR

PROPOSAL  
FOR

CURB AND STREET SWEEPING

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BIDS WILL BE OPENED AT 1:00 p.m., local prevailing time, TUESDAY, JANUARY 9, 2024.

TO: Board of County Road Commissioners  
of the County of St. Clair  
21 Airport Drive,  
St. Clair, MI 48079

Sirs: The undersigned has examined the plans, specifications and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance and understands that the quantities shown are approximate only and are subject to either increase or decrease.

The undersigned hereby proposes to furnish all necessary labor, machinery, tools, apparatus and other means of construction, do all the work, furnish all the materials except as otherwise specified herein, and, for the unit prices named in the itemized bid, to complete the work herein described in strict accordance with the plans therefore and in strict conformity with the requirements of the current Standard Specifications for Construction of the Michigan Department of Transportation and such other special provisions and supplemental specifications as may be a part of this proposal.

The undersigned further proposes to do such extra work as may be authorized by the Road Commission, prices for which are not included in the itemized bid. Compensation shall be made on the basis agreed upon before such extra work is begun.

The contractor is to complete and submit the attached BIDDER INFORMATION SHEET and the SUMMARY OF EXPERIENCE as part of their proposal to be an eligible bidder. If the contractor has two (2) or more years of experience with the St. Clair County Road Commission, they may omit this requirement.

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GENERAL

All work under this contract shall conform to the Michigan Department of Transportation's current Standard Specifications for Construction.

PROTECTION AND RESTORATION OF PROPERTY

The contractor shall restore, at their own expense, any public or private property damaged or injured in consequence of any act or omission on their part or on the part of their employees or agents to a condition similar and equal to that existing before such damage or injury was done. If the contractor neglects to repair or make restorations the Managing Director may, after 48 hours notice to the contractor, proceed to make such repairs or restorations and will deduct the cost thereof from any monies that are or may become due to the contractor.

CONTRACTOR'S RESPONSIBILITY FOR WORK

The contractor shall be responsible for any and all damages that the work may sustain prior to its acceptance and shall rebuild, repair, restore and make good, at their own expense, all injuries and damages to any portion of the work by the action of the elements or from any cause whatsoever prior to its acceptance.

UTILITIES

It shall be the responsibility of the contractor to protect utilities at all times which are shown on the plans, designated by the engineer or encountered during the contract.

The contractor shall notify the owners of the utilities as to their starting date of construction, and the contractor shall conduct their operations so as to interfere as little as possible with utilities or any public authority on or near the work.

FAIR EMPLOYMENT PRACTICES

The contractor agrees that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their age, except when based on a bona fide occupation qualification, or because of their race, color, religion, national origin, ancestry, sex, weight, marital status, veteran status or handicap unrelated to the ability to perform the duties of a particular job. (Act. No. 251 P.A. 1955, as amended).

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FAILURE TO COMPLETE ON TIME

Should the contractor fail to complete the work on or before the final completion date specified in the proposal or on or before the extended final completion date determined as specified under Determination and Extension of Final Completion Date , 1.08.08c, of the Standard Specifications, there shall be deducted from any monies due or to become due the contractor for each calendar day that the work shall remain incomplete, the applicable sum set forth in the following schedule, except as otherwise provided therein. This sum shall not be considered a penalty, but as liquidated damages due the County from the contractor for their failure to complete the work within the specified time which the parties agree is a reasonable preestimate of the damages which will be sustained by the County.

SCHEDULE OF LIQUIDATED DAMAGES

Original Contract Amount		Liquidated Damages
From more than:	To and including:	Per Calendar Day:
\$ 0	\$500,000	\$200.00

CONTRACT BONDS

The successful bidder shall furnish a satisfactory performance bond in the amount of \$0.00. The bond shall be on the form provided by the Road Commission and the requirements specified in the laws of Michigan.

COMPLETION DATE

Completion date for all items of work listed in this proposal is November 15, 2024.

MEASUREMENTS AND PAYMENTS

Payment for Idle Equipment and Labor

In the event that machinery or equipment is idled due to the failure of the Road Commission to properly provide for the contractor to proceed with the performance of the work in accordance with the terms of the contract, payment WILL NOT be allowed on a rental basis of the idle equipment.

In the event that labor is idled due to the failure of the Road Commission to properly provide for the contractor to proceed with the performance of the work within the terms of their contract, payment WILL NOT be allowed.

COMPLETED WORK

Partial payments will be made monthly on the basis of the value of work completed to date, less the percentage retained, providing the work is progressing in accordance with the progress schedule.

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DAMAGE LIABILITY AND INSURANCE

The Contractor shall hold harmless and indemnify the St. Clair County Road Commission, its Commissioners, officers, directors, employees and agents against all claims for damage to public or private property and for injuries to persons arising out of and/or during the work contemplated by the contract to be executed. The contractor shall, prior to execution of the contract, file with the Road Commission a certificate that they carry Worker's Compensation Insurance which the Contractor will keep in force for the duration of the contract.

The Contractor, prior to execution of the contract, shall file with the Road Commission copies of completed certificates of insurance, as evidence that they carry adequate insurance satisfactory to the Road Commission, to afford protection against all claims for damages to public or private property, and injuries to persons arising out of the work, and where specified in the proposal, similar insurance to protect the owner of premises on or near where construction operations are to be performed.

All insurance policies and certificates must name the St. Clair County Road Commission, its Commissioners, officers, directors, employees and agents as additional insured. A blanket additional insured endorsement must be attached (which may also include the Contractor's Xtend endorsement). All insurance policies must also include an endorsement providing 30 days prior written notice to the Road Commission of cancellation, termination, nonrenewal or reduction of coverage. The Contractor shall cease operation on the occurrence of any such cancellation, termination, nonrenewal or reduction of coverage, and shall not resume operations until new insurance is in force.

General Liability

Unless otherwise specifically required by special provisions in the proposal, the minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and	\$1,000,000 Each Occurrence
Property Damage	\$1,000,000 Aggregate

Such insurance shall include, but not be limited to, coverage for: (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapses or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work or building moving or demolition.

Owners Protective Liability

As an alternative to General Liability, you may provide Owner's Protective Liability. Bodily injury and property damage protection shall be extended to the Road Commission; and, where indicated by the identity of the contracting parties, the protection shall be extended to all participating political subdivision and political corporations.

Automobile Liability

Unless otherwise specifically required by special provisions in the proposal, the minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage	\$1,000,000 per Accident
Michigan No-Fault	-
	Personal Injury Protection
	Property Protection Indemnity

Specifications  
Curb and Street Sweeping

GENERAL

The scope of this work covers the sweeping of designated State Trunklines and St. Clair County roads. The successful bidder will be required to submit signed contracts with all supporting information before commencing work. Separate contracts will be executed for State Trunkline and County roads.

A proposed listing of miles of curb and features to be swept by district and system accompanies these specifications. The St. Clair County Road Commission reserves the right to modify quantities, frequencies and work locations to be consistent with budgeted funds.

EQUIPMENT

Bidder shall be required to use fully up to date equipment capable of completing the work described herein on the prescribed schedule through the life of this contract. Bidders must submit a list describing the numbers, make, year and type of equipment available which is to be demonstrated and approved prior to the award of this contract. All sweepers must be dual controlled and equipped with right and left gutter brooms. Contractors must operate their sweeping equipment according to the manufacturers' operating instructions to protect water quality.

Sweepers must be equipped with flashing traffic control arrow and rotating (360 degree) amber lights visible front and rear for safety purposes, and any other devices necessary for a safe operation. At least one additional flashing traffic control arrow will be required behind the last sweeper when sweeping multi-lane roads.

DEBRIS DISPOSAL

The contractor will be responsible for the disposal and fees of all materials gathered from sweeping operations. All materials from sweeping operations shall be hauled to a licensed landfill. In St. Clair County the licensed landfill is located at the Smiths Creek Landfill, 6779 Smiths Creek Road, Smiths Creek, Michigan 48074. ALL WEIGH TICKETS MUST BE PRESENTED WITH ALL BILLINGS. NO PAYMENTS WILL BE MADE UNLESS THIS REQUIREMENT IS MET.

TIME OF SWEEPING OPERATIONS

Sweeping may be accomplished at any time, day or night, but **MUST** be coordinated with the St. Clair County Road Commission.

DUST CONTROL

All sweeping must be accomplished with use of water. It will be the bidder's responsibility to secure their sources for this operation.

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NON-SWEEPABLE DEBRIS

Upon 24-hour notification the St. Clair County Road Commission will attempt to free the area to be swept of all debris of a size the sweeper unit physically cannot handle.

SWEEPING PROCEDURES

All sweeping shall be done with the flow of traffic. Each section or area being serviced shall be completed before moving on to the next unless otherwise directed. If a street within a section cannot be completed, it shall be the Contractor's responsibility to notify the St. Clair County Road Commission while the sweeper is still in that area or section. Curb returns at intersections with County roads will also be swept.

QUALITY OF WORK

The St. Clair County Road Commission reserves the right to determine whether the quality of work completed is acceptable. In making this determination, the following standard will be applied:

Curbs should be basically clear with no obvious litter accumulation, no sediment buildup and no significant vegetation. Some fine sediment in voids, cracks and gutter line is acceptable. Contractor will be required to re-sweep any road section that, in the opinion of the inspector, fails to meet the above standard at no additional cost to the Road Commission.

METHOD OF PAYMENT

- A. Bidder will invoice the St. Clair County Road Commission by road system, maintenance district and township.
- B. Bidder will notify St. Clair County Road Commission daily upon completion of work so inspection can be made and logged.
- C. Upon receipt of invoice and approval, as indicated in log, payment shall be made in accordance with the predetermined mileage and bid rate.

BID PRICE STRUCTURE

All sweeping shall be figured on a price per curb pass mile of treatment. If a fraction of a mile is contemplated, it shall be priced to the nearest 1/10 mile. Features to be swept shall be priced by the unit. Curbed intersection shall include the entire intersection area, not just along the curb. Please submit hourly rate for normal operation and hourly rate for emergency call out, also, full road width sweeping (22' - 26'). The Road Commission reserves the right to select unit prices or hourly rate.

Specifications  
Curb and Street Sweeping

TIME TABLE & FREQUENCY

Four (4) sweepings shall be completed prior to Memorial Day, Independence Day, Labor Day and November 15th. The period of sweeping other than those listed shall be set throughout the year between the Road Commission and the Contractor. The tentative frequencies of the various systems are: State four (4) times, Primary three (3) times and Local two (2) times.

NOTES APPLYING TO THE PROPOSAL SHEETS

Quantities and locations are approximates and may not be all inclusive or in excess and are not guaranteed. Types of curbs may vary and it is the Contractor's responsibility to review prior to bidding.

CONTRACT SWEEPING INVENTORY

Location	State	Primary	Local	Total
<b>Capac District</b>				
Curbed Miles	2.0	0.4	0.6	3.0
Curbed Intersections	1	2	0	3
Bridges	4	2	1	7
Overpasses	1	3	5	9
<b>Avoca District</b>				
Curbed Miles	1.0	2.2	0.4	3.6
Curbed Intersections	2	7	0	9
Bridges	1	6	1	8
Overpasses	0	0	0	0
<b>St. Clair District</b>				
Curbed Miles	28.0	26.5	37.2	91.7
Curbed Intersections	30	25	0	55
Bridges	16	16	6	38
Overpasses	6	13	5	24
<b>Marine City District</b>				
Curbed Miles	17.6	2.7	20.8	41.1
Curbed Intersections	27	9	0	36
Bridges	2	4	2	8
Overpasses	0	3	2	5
<b>Total of all Districts</b>				
Curbed Miles	42.1	29.1	58.6	139.4
Curbed Intersections	60	43	0	103
Bridges	23	28	10	61
Overpasses	7	19	12	38

Proposal  
Curb and Street Sweeping

Capac District includes Berlin, Emmett, Lynn, Mussey and Riley Townships

Avoca District includes Brockway, Clyde, Grant, Greenwood and Kenockee Townships

St. Clair District includes Burtchville, Columbus, Fort Gratiot, Kimball, Port Huron, St. Clair and Wales Townships

Marine City District includes Casco, China, Clay, Cottrellville, East China and Ira Townships

In strict accordance with your requirements and Michigan Department of Transportation specifications, we the undersigned, respectfully submit the following prices for the calendar year of 2024.

TOTAL FOR ALL ROAD SYSTEMS

Curb Pass Miles	139.4	\$ _____ /mile	\$ _____
Overpasses	38	\$ _____ each	\$ _____
Curbed Intersections	103	\$ _____ each	\$ _____
Bridges	61	\$ _____ each	\$ _____

TOTAL: \$ \_\_\_\_\_

Hourly Rate \$ \_\_\_\_\_ (Normal Operation)

Hourly Rate \$ \_\_\_\_\_ (Emergency Call Out)

Full Width \$ \_\_\_\_\_ /Mile (22' - 26')

NOTE: HOURLY RATES BEGIN IN ST. CLAIR COUNTY



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MUTUAL EXTENSION CLAUSE:

This bid, by mutual agreement of both parties, may be extended for a one-year or a two-year period, not to exceed a maximum of two additional years. The Road Commission has the right to reject a third year extension based on an unsatisfactory contractor evaluation. Jointly awarded bids will not be considered for extension. Requests for contract extensions must be in writing and received by the Road Commission no later than October 31st of each year.

RIGHT TO REJECT:

The Road Commission may award bids in whole or parts thereof, reserve the right to reject any and all proposals, waive irregularities in any bid and make award in any manner deemed in the best interest of the Road Commission.

ALL PROPOSALS MUST BE SIGNED BY A PERSON AUTHORIZED TO BIND THE COMPANY TO ITS CONTENTS. THIS PROPOSAL IS BINDING ON THE COMPANY SUBMITTING THE PROPOSAL FOR A PERIOD OF 30 DAYS AFTER THE DUE DATE FOR SUBMISSIONS AND MAY NOT BE WITHDRAWN FOR ANY REASON DURING SUCH 30 DAY PERIOD. IN THE EVENT A COMPANY SUBMITTING A PROPOSAL ATTEMPTS TO WITHDRAW IT DURING THE 30 DAY PERIOD AND WOULD BE THE SUCCESSFUL BIDDER OR IF A COMPANY REFUSES TO HONOR ITS BID AFTER AWARD BY THE ROAD COMMISSION, IN SUCH EVENT, THE COMPANY WILL BE RESPONSIBLE FOR ANY INCREASED COST INCURRED BY THE ROAD COMMISSION DUE TO REBIDDING OR AN AWARD AT A HIGHER PRICE. IF PROVIDED, ROAD COMMISSION PROPOSAL FORMS MUST BE USED. ANY ALTERATIONS TO THIS FORM WILL RENDER THE PROPOSAL VOID. IF ADDITIONAL OR CHANGED INFORMATION IS NEEDED, IT MUST BE DONE USING AN ATTACHED SHEET AND MARKED AS SUCH.

Name: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Typed or Printed)

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_