

Approved
11/21/23
SPE

November 6, 2023

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Monday, November 6, 2023, at 1:06 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger, Deputy Secretary Sandra Clark

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of October 17, 2023 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

VOUCHERS:

		Motion		
		<u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25211	\$1,026,534.09	Lauwers	Ward	Carried 3-0
#25212	\$ 238,937.18	Lauwers	Ward	Carried 3-0
#25213	\$1,193,201.88	Lauwers	Ward	Carried 3-0
#25214	\$ 396,393.88	Lauwers	Ward	Carried 3-0
#25215	\$ 237,986.73	Lauwers	Ward	Carried 3-0

Commissioner Ward inquired if the trucks and grader had been delivered.

RELEASES:

On a motion by Commissioner Ward seconded by Commissioner Lauwers for approval of the following releases:

- \$391.01 Cash Deposit SEMCO Energy, Inc.
- \$1,391.01 Cash Deposit Robert Clancy Contracting, Inc.
- \$3,000.00 Surety Bond Robert Clancy Contracting, Inc.
- \$10,000.00 Surety Bond Raymond Excavating Company
- \$357,906.00 Surety Bond Teltow Contracting, Inc.

Motion carried 3-0. (See exhibits at close of minutes.)

CONFERENCE REQUESTS:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the following requests be approved: Andrew Beebe and Ryan Dobson to attend Michigan Concrete Training and Certification; Jon Winckler and William Biskey to attend Michigan Concrete Training and Recertification; Andrew Beebe and Ryan Dobson to attend Aggregate Level 1 Training and Certification; and Tammy Holzberger to participate in three CPA webinars. Motion carried 3-0.

CONTRACT EXTENSION REQUESTS:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the following requests to extend contracts be approved: Chip Seal Program with Highway Maintenance extend for 2024; Crack Sealant with National Highway Maintenance extend for 2024; Deliver & Spread Limestone with Steve Hyde Trucking extend for 2024; Mowing, I-94 & Lapeer Connector, with Kevin's Lawn Care extend for 2024 and 2025; Vegetation Control/Spray Program with The Daltons extend for 2024. Motion carried 3-0.

RESOLUTION NO. 23-29, PROPERTY ACQUISITION, YANKEE ROAD AND RANGE ROAD:

A review of the procedure for property acquisition was held. On a motion by Commissioner Lauwers seconded by Commissioner Ward Resolution No. 23-29, for the acquisition of four parcels as described therein, be approved. Motion carried 3-0. (See exhibit at close of minutes.)

2024 BRIDGE LOAD RATING CONSULTANT:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the contract for Bridge Load Rating Consultant services in 2024 be awarded to OHM as recommended. Motion carried 3-0.

2024 SUPPLEMENTAL BRIDGE INSPECTIONS CONSULTANT:

Commissioner Lauwers inquired into the procedure for choosing which contractor for which project. On a motion by Commissioner Lauwers seconded by Commissioner Ward contracts for Supplemental Bridge Inspections Consultant services in 2024 be awarded to both Great Lakes Engineering and the Spicer Group as recommended. Motion carried 3-0.

DISCUSSION:

Ms. Holzberger reviewed the main points of the draft 2024 Road Commission budget. Commissioner Ward inquired about the Krafft Road project. Director Hazelton provided maps showing projects scheduled for 2024.

REPORTS:

The Board received the following reports:

- Michigan Transportation Fund Report
- Cash Flow Report
- Accounting Report – Balance Sheet
- Adopt-a-County Road Annual Report

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Reported interviews for the Receptionist position had been held.
- Reported the Production Unit had voted to change union representation.

Commissioner Ward asked if the increase in the MTF was due to the reinstatement of funds for state roads transferred to local agencies. He noted the MTF would have been down without that reinstatement.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 1:27 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary