

Approved
11/6/23
SPC

October 17, 2023

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, October 17, 2023, at 6:04 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger, Deputy Secretary Sandra Clark

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of October 3, 2023 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

VOUCHERS:

		Motion		
		<u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25208	\$ 91,222.75	Lauwers	Ward	Carried 3-0
#25209	\$ 248,530.62	Lauwers	Ward	Carried 3-0
#25210	\$1,792,235.49	Lauwers	Ward	Carried 3-0

RELEASES:

On a motion by Commissioner Ward seconded by Commissioner Lauwers for approval of the following releases:

- \$346.39 Cash Deposit DP Schweihofer Excavating
- \$10,000.00 Surety Bond Metis Construction

Motion carried 3-0. (See exhibits at close of minutes.)

CONTRACT EXTENSION REQUEST – CATCH BASIN CLEANING:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the requests from Rogue Industrial Services to extend the contract for Catch Basin Cleaning for 2024 and 2025 be approved. Motion carried 3-0.

COUNTY ROAD ASSOCIATION OF MICHIGAN INVOICE:

Chairman LaLonde led a discussion into past concerns, and asked about the CRA budget. Commissioner Ward inquired if the CRA is a tax exempt organization. On a motion by Commissioner Ward seconded by Commissioner Lauwers payment of the annual County Road Association of Michigan invoice in the amount of \$22,869.70 be approved. Motion carried 3-0.

AMENDED 2023 ROAD COMMISSION BUDGET:

Ms. Holzberger reviewed the proposed changes, including the postponement of projects to 2024. Commissioner Ward suggested that a "side schedule" be included in future, indicating projects that have been moved or cancelled. On a motion by Commissioner Ward seconded by Commissioner Lauwers the amended 2023 Road Commission budget be approved as presented. Motion carried 3-0.

2024 LOCAL ROAD FUNDING ASSISTANCE PROGRAM:

Director Hazelton presented the proposed project list. On a motion by Commissioner Lauwers seconded by Commissioner Ward the 2024 Local Road Funding Assistance Program be approved as recommended. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- Service Requests Report
- Quarterly Conference Report
- Engineering Department Report
- Permits Report

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Discussed the definition of “relatives” as outlined in the Employee Handbook, and the drawbacks of the current specifications. The proposed change will be presented to the union representatives.
- Noted the 2024 budget is being developed.
- Reported an inquiry from Detroit Bulk regarding sale of stone held on the dock to the Road Commission for use in 2024.
- Reviewed a proposal received regarding the Marine City Dock.
- Reported that Production staffing interviews have gone well.
- Reported delays on the King Road Bridge project, and that it is expected to open around Thanksgiving.
- Noted status of current projects.
- Reported that the Local Bridge Council had awarded St. Clair County two bridges for 2026 – one on Jeddo Road in Grant Township, and one on Palms Road over Rattle Run Creek.

Commissioner Ward had the following:

- Noted the City of Port Huron’s paving project on Gratiot.
- Inquired about the Metcalf Road paving project.
- Made suggestions regarding the 2024 Board Meeting Schedule. Commissioner Lauwers asked if the first meeting of the month could be held in the morning. Discussion held. It was proposed that the first meetings of the month to be held at 8 am starting in 2024.

Chairman LaLonde inquired if the proposed alteration to the roundabout at Gratiot and Palms is still scheduled, and if it would be closed during the project. Commissioner Ward asked if there were plans for a project at the Rattle Run and Wadhams intersection. Director Hazelton reported a roundabout at Shea and Starville has been approved for funding. Chairman LaLonde inquired about the proposed roundabout at Marine City Highway and Palms Road.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 6:32 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary