

September 5, 2023

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, September 5, 2023, at 1:02 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger, Deputy Secretary Sandra Clark

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of August 22, 2023 the minutes would stand as presented. No corrections or additions, the minutes were approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

VOUCHERS:

		<u>Motion</u>		
		<u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25200	\$922,378.12	Ward	Lauwers	Carried 3-0
#25201	\$258,516.62	Ward	Lauwers	Carried 3-0

Commissioner Lauwers inquired about the payment to G&M Enterprises for contract sweeping-MDOT. It was explained that MDOT reimburses the Road Commission for this payment per the maintenance contract.

CONFERENCE REQUEST:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the request for Justin Rose to obtain Radiation Safety Officer and Nuclear Gauge Operator/Hazmat certification be approved. Motion carried 3-0.

ADMINISTRATIVE ASSISTANT POSITION:

It was noted that the Administrative Assistant/Deputy Board Secretary will be retiring at the end of the year. Discussion was held on the proposal for staffing. On a motion by Commissioner Ward seconded by Commissioner Lauwers the recommendation to hire for an additional position within the Clerical Unit be approved. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Michigan Transportation Fund (MTF) Report – Commissioner Ward inquired about the large drop in receipts. It was reported this is due to MDOT eliminating the maintenance payment for the jurisdictional transfer of “Old M-21”. Chairman LaLonde inquired about where the drive for this change was instigated.
- Cash Flow Report
- Accounting Report – Balance Sheet
- Employee Family Night Review

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Reported projects are proceeding, but there are still delays in the delivery of materials.
- Noted a meeting is being scheduled with Detroit Bulk to discuss the proposal for stockpiling stone.

Approved
9/19/23
SJC

Chairman LaLonde inquired about schedules for the maintenance of roads damaged from the severe rain events. He also reviewed the condition of Kennedy Road.

Ms. Holzberger reported on the Workers Comp audit.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 1:22 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary