

Approved
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April 18, 2023

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, April 18, 2023, at 11:09 am in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Chairman Timothy LaLonde, Vice-Chairman Timothy Ward, Commissioner Michael Lauwers, Managing Director William Hazelton, Secretary Tammy Marquardt-Holzberger, Deputy Secretary Sandra Clark

Citizens: Karen Shafik, UHY, LLC

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of April 4, 2023 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

Ms. Karen Shafik of UHY, LLC presented the 2022 Road Commission Audit. She reported that the audit merited an unmodified, "clean" opinion and there were no deficiencies in the internal controls and compliance. Ms. Shafik reported on increases to the fund balances, and reviewed millage receipts. She also reported that OPEB contributions were at good levels, as the Road Commission is exceeding the required contribution amount. Also that for the first time the net pension is reported as an asset. Commissioner Lauwers referred to Note 3 – Stewardship, and asked if the 10% overage is due to bids coming in over estimates, and if this needs to be addressed. Ms. Shafik reported this is a fairly common occurrence. Commissioner Ward noted that in the previous year, when bids came in high, some projects were delayed or canceled, and the budget amended. Commissioner Lauwers inquired about Note 6 – Lease Receivables. It was explained this is the lease of the Marine City Dock. Ms. Shafik reviewed how this is the first time reporting the lease this way on the audit, due to new reporting requirements under GASB.

On a motion by Commissioner Lauwers seconded by Commissioner Ward the 2022 Road Commission Audit be accepted as presented. Motion carried 3-0.

VOUCHERS:

		<u>Motion</u>		
		<u>To Approve</u>	<u>Second</u>	<u>Action</u>
#25170	\$256,609.12	Ward	Lauwers	Carried 3-0
#25171	\$240,242.38	Ward	Lauwers	Carried 3-0
#25172	\$ 19,571.11	Ward	Lauwers	Carried 3-0

RELEASES:

On a motion by Commissioner Lauwers seconded by Commissioner Ward for approval of the following releases:

- \$10,000.00 Surety Bond Cellco Partnership
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Motion carried 3-0. (See exhibits at close of minutes.)

RESOLUTION NO. 23-16, MDOT CONTRACT, WADHAMS ROAD:

On a motion by Commissioner Ward seconded by Commissioner Lauwers Resolution No. 23-16, for MDOT Contract No. 23-5118, single chip seal, fog seal and permanent markings

along Wadhams Road from I-94 to I-69 be approved. Motion carried 3-0. (See exhibit at close of minutes.)

NORTHERN PAVING PROGRAM:

Commissioner Ward noted the lack of bidders. On a motion by Commissioner Lauwers seconded by Commissioner Ward the contract for the 2023 Northern Paving Program be awarded to Ace-Saginaw for the sole bid of \$2,047,399.42. Motion carried 3-0.

SOUTHERN PAVING PROGRAM:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the contract for the 2023 Southern Paving Program be awarded to Ace-Saginaw for their low bid of \$679,447.97. Motion carried 3-0.

2023 CHIP SEAL PROGRAM:

On a motion by Commissioner Lauwers seconded by Commissioner Ward the contract for the 2023 Chip Seal Program be awarded to Highway Maintenance & Construction for their low bid of \$1,244,132.90. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- Engineering Department Report
- Service Requests Report
- Quarterly Conference Report

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Replied to a question on the last meeting's vouchers regarding a payment to Michigan Tech. He discussed the partnership with the university on developing the mix design on paving projects. He reported the University invoices the Road Commission for research and development, and the Road Commission is then reimbursed by EGLE.
- Reported HED had performed the initial walk-thru of the Central Service Center's office as part of the building analysis.
- Reported projects are starting next week, including Sperry Road Bridge in Berlin Township.

Chairman LaLonde reported that at a recent Parks & Rec meeting, concerns were raised regarding the scheduling of a bridge replacement near the Goodells County Park. Chairman LaLonde requested Director Hazelton contact Dennis Delor of the Parks Department.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 11:27 am. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Tammy Marquardt-Holzberger, Secretary