

January 3, 2023

Approved
1/17/23
SJC

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, January 3, 2023, at 1:03 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Commissioner Timothy LaLonde, Commissioner Michael Lauwers, Commissioner Timothy Ward, Managing Director William Hazelton, Secretary Tammy Holzberger, Deputy Secretary Sandra Clark

Minutes: Acting Chair LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of December 20, 2022 the minutes would stand as presented. No corrections or additions, the minutes approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

ELECTION OF OFFICERS:

It was moved by Commissioner Ward seconded by Commissioner Lauwers that Timothy LaLonde be nominated for Chairman. There being no further nominations, the nominations were closed and a unanimous ballot cast for Timothy LaLonde as Chairman. Motion carried 3-0.

It was moved by Commissioner LaLonde seconded by Commissioner Lauwers that Timothy Ward be nominated for Vice-Chairman. There being no further nominations, the nominations were closed and a unanimous ballot cast for Timothy Ward as Vice-Chairman. Motion carried 3-0.

COMMITTEE APPOINTMENTS:

The following appointments were made:

- Retirement Board of Trustees – Timothy Ward
- Parks & Recreation Commission – Timothy LaLonde with Michael Lauwers as alternate.

VOUCHERS:

		<u>Motion</u>	<u>Second</u>	<u>Action</u>
		<u>To Approve</u>		
#25149	\$200,893.95	Ward	Lauwers	Carried 3-0
#25150	\$251,975.69	Ward	Lauwers	Carried 3-0
#25151	\$223,950.65	Ward	Lauwers	Carried 3-0

WILLIAM BLUMERICH RETIREMENT RESOLUTION:

On a motion by Commissioner Ward seconded by Commissioner Lauwers the resolution recognizing the retirement of William Blumerich after twenty-five years of service as a member of the St. Clair County Board of Road Commissioners be approved. Motion carried 3-0. (See exhibit at close of minutes.)

RESOLUTION NO. 23-01, MDOT CONTRACT, HIP-CRRSAA:

Commissioner Lauwers inquired about the funding under the contract. Director Hazelton explained it has been used for the Large Culvert Replacement Program. On a motion by Commissioner Ward seconded by Commissioner Lauwers Resolution No. 23-01, for Contract No. 2023-0052 between the Board of County Road Commissioners of the County of St. Clair and the Michigan Department of Transportation for funding of Highway Infrastructure

Programs under the Coronavirus Response and Relief Supplemental Appropriations Act, be approved. Motion carried 3-0. (See exhibit at close of minutes.)

CAPITAL OUTLAY PURCHASES:

Commissioner Lauwers inquired about the software for the drone. On a motion by Commissioner Ward seconded by Commissioner Lauwers, the purchase of the following equipment under the Capital Outlay Budget be approved:

- Tractor with Mower from AIS Equipment for the low bid of \$115,478.00
- Two 2024 Western Star Tandem Trucks from Truck & Trailer Specialties as the MiDeal supplier for the total cost of \$595,636.00
- Phantom 4 R2K Drone from Noar Technologies for \$4,123.16

Motion carried 3-0.

DISCUSSION:

Annual Township Meetings – dates and formats for the meetings were discussed. It was decided the meetings will be held in person, and scheduled during the week of February 20th.

REPORTS:

The Board received the following reports:

- Michigan Transportation Fund
- Cash Flow Report
- Accounting Report – Balance Sheet

MISCELLANEOUS BUSINESS:

Director Hazelton had the following:

- Reported that the projects for 2022 were complete, and staff is preparing for the 2023 projects.
- Reviewed employee replacement.

Ms. Holzberger reported that the annual audit is scheduled for the week of February 13th.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Ward seconded by Commissioner Lauwers to adjourn the meeting at 1:37 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Sandra J. Clark, Deputy Secretary