

Approved
11/2/21
JPE

October 19, 2021

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, October 19, 2021, at 7:16 pm in the St. Clair County Road Commission's Central Service Center, 21 Airport Drive, St. Clair, Michigan.

Present: Vice-Chairman Timothy LaLonde, Commissioner Timothy Ward, Managing Director Kirk Weston, Secretary Greg Owens, Deputy Secretary Sandra Clark

Absent: Chairman William Blumerich

Minutes: Vice-Chairman LaLonde stated if there were no corrections or additions to the minutes of the regular meeting of October 5, 2021 the minutes would stand as presented. No corrections or additions, the minutes were approved as submitted.

Citizens wishing to address the Board:

There were no citizens wishing to address the Board.

VOUCHERS:

		<u>Motion</u>	<u>Second</u>	<u>Action</u>
		<u>To Approve</u>		
#25046	\$ 8,051.12	Ward	LaLonde	Carried 2-0
#25047	\$242,680.61	Ward	LaLonde	Carried 2-0
#25048	\$ 20,327.93	Ward	LaLonde	Carried 2-0
#25049	\$639,575.12	Ward	LaLonde	Carried 2-0

RELEASES:

On a motion by Commissioner Ward seconded by Commissioner LaLonde the release of a Cash Deposit of \$1,212.67 being held for Varty Construction be approved. Motion carried 2-0. (See exhibit at close of minutes.)

CONFERENCE REQUESTS:

On a motion by Commissioner Ward seconded by Commissioner LaLonde the following requests to attend conferences be approved: Dominique Molinaro – Computerized Office Technician Recertification, HMA Paving Operations Certification; Bill Biskey – Density Recertification; Jon Winckler – Density Recertification, Aggregate Recertification, HMA Paving Operations Recertification; Michael Cieslinski – HMA Paving Operations Recertification, Michigan Concrete Inspection Recertification; Erik Gouin – Aggregate Certification, HMA Paving Operations Certification, Michigan Concrete Inspection Certification; Paul Zeller – HMA Paving Operations Certification. Motion carried 2-0.

COUNTY ROAD ASSOCIATION OF MICHIGAN INVOICE:

On a motion by Commissioner Ward seconded by Commissioner LaLonde payment of the annual County Road Association of Michigan invoice in the amount of \$21,264.91 be approved. Motion carried 2-0.

2022 LOCAL ROAD FUNDING ASSISTANCE PROGRAM:

The list of projects for 2022 was presented. On a motion by Commissioner Ward seconded by Commissioner LaLonde the 2022 Local Road Funding Assistance Program be approved as recommended. Motion carried 2-0.

2022 LARGE CULVERT REPLACEMENT PROGRAM:

The list of projects for 2022 was presented. Commissioner Ward inquired how many applications had been received. On a motion by Commissioner Ward seconded by Commissioner LaLonde the 2022 Large Culvert Replacement Program be approved as recommended. Motion carried 2-0.

RESOLUTION NO. 21-21, MDOT TRUNKLINE CONTRACT:

The MDOT trunkline maintenance contract was presented. Director Weston recommended the contract be reviewed in two years. On a motion by Commissioner Ward seconded by Commissioner LaLonde Resolution No. 21-21, MDOT Trunkline Maintenance Contract, be approved. Motion carried 2-0. (See exhibit at close of minutes.)

AMENDMENT OF 2021 ROAD COMMISSION BUDGET:

Mr. Owens presented the proposed amended budget. He noted the adjustment in revenue, a reduction for heavy maintenance, and the delay of a project for one year. Commissioner Ward inquired where money generated from the sale of used equipment would go, and if the necessary new equipment had been purchased. On a motion by Commissioner Ward seconded by Commissioner LaLonde the amended 2021 Road Commission Budget be approved as presented. Motion carried 2-0.

DISCUSSION:

Mr. Owens presented a draft of the 2022 Road Commission Budget. Commissioner Ward inquired about various proposals for roundabouts. He also requested long range project forecasts be provided to the Board. Director Weston made the recommendation, as equipment prices will be going up and with the long lead times for orders, to order the items under Capital Outlay now. The Board agreed.

REPORTS:

The Board received the following reports:

- Cash Flow Report
- Accounting Report – Balance Sheet
- Accounting Report – Activity Summary
- Monthly Accounts Payable Accumulation Report
- Monthly Departmental Status Reports
- Monthly Service Request Report
- Quarterly Conference Report
- Sale of Used Equipment Report

MISCELLANEOUS BUSINESS:

Mr. Owens reported on the interviews for truck drivers.

ADJOURN:

There being no further business to come before the Board, on a motion by Commissioner Ward seconded by Commissioner LaLonde the meeting adjourned at 7:35 pm. Motion carried 2-0.

Timothy J. LaLonde, Vice-Chair

Greg A. Owens, Secretary