

Approved
6/12/20
JPC

May 19, 2020

The regular meeting of the Board of County Road Commissioners of the County of St. Clair was held on Tuesday, May 19, 2020, at 7:08 pm by conference call, per the Governor's Executive Order 2020-48.

Present: Chairman Timothy LaLonde, Vice-Chairman William Blumerich, Commissioner Timothy Ward, Managing Director Kirk Weston, Secretary Greg Owens, Deputy Secretary Sandra Clark

Citizens: Karen Shafik of UHY, LLP

Minutes: Chairman LaLonde stated if there were no corrections or additions to be made to the minutes of the regular meeting of April 22, 2020 the minutes would stand as presented. No corrections or additions, the minutes were approved as submitted.

Citizens wishing to address the Board:

Karen Shafik of UHY, LLP presented the Road Commission's annual audit. She reported the Road Commission received an unmodified, "clean" opinion. She reviewed fund balances and millage receipts, and discussed the status of OPEB and pension liabilities. Commissioner Ward inquired about the two unadjusted items reported. Commissioner Blumerich inquired about the forecasted impact of COVID-19 on investments. On a motion by Commissioner Blumerich seconded by Commissioner Ward the 2019 St. Clair County Road Commission Annual Audit was accepted. Motion carried 3-0.

VOUCHERS:

		<u>Motion</u>	<u>Second</u>	<u>Action</u>
		<u>To Approve</u>		
#24935	\$231,827.90	Ward	Blumerich	Carried 3-0
#24936	\$253,477.17	Ward	Blumerich	Carried 3-0
#24937	\$231,304.26	Ward	Blumerich	Carried 3-0
#24938	\$ 16,896.90	Ward	Blumerich	Carried 3-0
#24939	\$742,748.65	Ward	Blumerich	Carried 3-0
#24940	\$583,173.81	Ward	Blumerich	Carried 3-0

RELEASES:

On a motion by Commissioner Blumerich seconded by Commissioner Ward for approval of the following releases:

- \$10,000.00 Surety Bond Robert Clancy Contracting, Inc.
- \$10,000.00 Surety Bond Art Heavy Haul, Inc.
- \$10,000.00 Surety Bond Logan Trucking, Inc.

Motion carried 3-0. (See exhibits at close of minutes.)

DAN ERDMANN RETIREMENT RESOLUTION:

On a motion by Commissioner Ward seconded by Commissioner Blumerich the resolution recognizing the retirement of Dan Erdmann after twenty-five years of service be approved. Motion carried 3-0. (See exhibit at close of minutes.) Commissioner Blumerich asked that the Board's congratulations be forwarded to Mr. Erdmann.

2020 BOARD MEETING SCHEDULE:

At the March 17th Road Commission meeting the Board Meeting Schedule had been amended to cancel the first meetings of the month, April through July, as a precaution during the COVID-19 pandemic and to comply with recommended social distancing. With the Governor's Executive Order allowing board meetings to be held using teleconferencing, and the need to conduct business in a timely manner (obtain board approval for vendor payments, etc.), staff recommended that the previously cancelled meeting dates in June and July be reinstated. On a motion by Commissioner Blumerich seconded by Commissioner Ward that the 2020 Board Meeting Schedule be amended to reinstate the June 2nd and July 7th meeting dates, with all meetings to be held virtually until further notice. Motion carried 3-0.

RESOLUTION NO. 20-17, MDOT ENGINEERING REIMBURSEMENT:

On a motion by Commissioner Ward seconded by Commissioner Blumerich Resolution No. 20-17 authorizing the certification and request for reimbursement as specified by Act 239 for the employment of a professional engineer be approved and staff authorized to sign the reimbursement form. Motion carried 3-0. (See exhibit at close of minutes.)

MEISNER ROAD BRIDGE IN-PLANT STEEL INSPECTION BID:

On a motion by Commissioner Blumerich seconded by Commissioner Ward the bid for in-plant structural steel inspection for the Meisner Road Bridge be awarded to SME for their low bid of \$12,425.00. Motion carried 3-0.

ENGINEERING DEPARTMENT STAFFING:

It was reported that Jodi Smith had submitted her retirement notice, and that her position of Engineering Aide will need to be replaced. On a motion by Commissioner Ward seconded by Commissioner Blumerich the request to replace the open position of Engineering Aide be approved. Motion carried 3-0.

REPORTS:

The Board received the following reports:

- Monthly Accounts Payable Accumulation Report
- Monthly Cash Flow Report
- Accounting Report – Balance Sheet
- Monthly Departmental Status Report

MISCELLANEOUS BUSINESS:

Director Weston had the following:

- Reported that the annual gravel haul is going well.
- Reviewed flooding issues along the bay area. Per Commissioner Blumerich's request, a report on the electrical costs for the operation of pumps in the area had been provided.

Commissioner Ward inquired about a meeting with County Commissioner Gratopp, as noted on the Managing Director's report. This was regarding a resident's concern.

Commissioner Blumerich noted the report on the pumps being used to respond to flood issues, and inquired if other steps will need to be taken.

ADJOURN:

There being no further business to come before the Board, it was moved by Commissioner Blumerich seconded by Commissioner Ward to adjourn the meeting at 7:37 pm. Motion carried 3-0.

Timothy J. LaLonde, Chairman

Greg A. Owens, Secretary