

St. Clair County Road Commission
Specifications
Gasoline

Sealed bids will be received at the office of the Board of County Road Commissioners of the County of St. Clair, 21 Airport Drive, St. Clair, Michigan 48079, until 1:00 p.m., local prevailing time, WEDNESDAY, JANUARY 16, 2019 for furnishing 2019 requirements of the above material.

DEFINITE SPECIFICATIONS

All commodities and services to be furnished hereunder shall conform to the specifications as noted. All suppliers are required to review the specific needs of each location which appear on the proposal prior to making initial shipments to ensure compliance with all state and federal laws. Suppliers will also be responsible for identification, containment, notification to authorize, cleanup, disposal and damages associated with any leak or discharge up to and including the Road Commission's hose connection point.

TAXES

The St. Clair County Road Commission is exempt from Federal Excise Tax and State or Local Sales Tax. Prices shall not include such taxes. Exemption Certificates for Federal Excise Tax will be furnished upon request. Other taxes and/or fees not specifically addressed within the terms and conditions of this proposal, from which the Road Commission is not exempt, are incorporated into the unit price offered in the proposal.

ENVIRONMENTAL PROTECTION REGULATION FEE

Sales to the St. Clair County Road Commission are not exempt from the Environmental Protection Regulatory Fee imposed pursuant to Section 8, 1989 PA 518, as amended by 1989 PA 152, being MCLA 299.808. Effective August 1, 1989, the Road Commission will pay this 7/8 cent per-gallon fee for each gallon purchased in addition to the price per gallon determined pursuant to the price clause of the terms and conditions. This regulatory fee shall be set forth separately and clearly identified in the "billing document".

QUALITY ASSURANCE

The Road Commission reserves the right to periodically test products which have been received to verify compliance with specifications. Product specifications of fuel being supplied will be requested as needed. If laboratory analysis shows that the product does not meet specifications or fails to perform satisfactorily at any time, the supplier shall be responsible for:

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1. All cost of testing and laboratory analysis.
2. Disposal and/or replacement of all products which fail to meet specifications.
3. All costs of repair and/or replacement of equipment deemed to have been damaged by substandard products as determined by the Road Commission.

MINIMUM ORDER

Truck transport deliveries will be in quantities of 5,000 gallons or more per shipment.

F.O.B. POINT

Bid prices are "F.O.B. Destination". Provider MUST supply OPIS report with every invoice submitted to the St. Clair County Road Commission.

GENERAL REQUIREMENTS

Delivery to be within 24 hours of verbal receipt of order. Extensions may be authorized by Purchasing Department only. Copy of delivery slip signed by St. Clair County Road Commission authorized personnel and metered manifest must be left at drop site at time of delivery. Delivery driver and St. Clair County Road Commission personnel will determine storage tank fuel levels immediately prior to and following the unloading of product and record those readings on delivery ticket.

PRICE

Bid pricing to be plus or minus the average rack price, Detroit area posting, effective the date of delivery. The Road Commission shall use a rack average based on the weekly OPIS (Oil Price Information Service) wholesale rack newsletter rounded to the fourth position as the base price for each product. Prices quoted must be inclusive of all delivery fuel surcharge costs.

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TRUCK TRANSPORT DELIVERIES

REQUIREMENTS – Regular Unleaded Gasoline – Must meet minimum of 87 octane

Location	Type of Gasoline	Type of Delivery	Number of Tanks	Above or Below	Tank Storage in Gallons	Annual Estimated Usage In Gallons
Capac	Unleaded	Transport	1	Below	8,000	8,000
Avoca	Unleaded	Transport	1	Below	6,000	7,000
St. Clair	Unleaded	Transport	1	Below	6,000	25,000
Marine City	Unleaded	Transport	1	Below	8,000	9,000

Approximate Order Schedule: Quarterly

Special Equipment/Conditions Required for Delivery: Hours of Delivery will be 7:30 a.m. until 3:30 p.m.

In strict accordance with your requirements and Michigan Department of Transportation specifications, we the undersigned, respectfully submit the following commitment for prices for the calendar year of 2019. All material is considered to be F.O.B. destination, and is inclusive of all shipping and/or fuel surcharge costs.

Regular Unleaded Gasoline

Capac Warehouse
 212 Matteson Street, Capac, MI 48014

Avoca Warehouse
 8791 Avoca Road, Avoca, MI 48006

St. Clair Warehouse
 21 Airport Drive, St. Clair, MI 48079

Marine City Warehouse
 500 Metropolis Street, Marine City, MI 48039

Bid pricing to be plus or minus the average rack price as defined on Page 2 of the Specifications.

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MUTUAL EXTENSION CLAUSE:

This bid, by mutual agreement of both parties, may be extended for a one-year or a two-year period, not to exceed a maximum of two additional years. The Road Commission has the right to reject a third year extension based on an unsatisfactory contractor evaluation. Jointly awarded bids will not be considered for extension. Requests for contract extensions must be in writing and received by the Road Commission no later than November 30th of each year.

RIGHT TO REJECT:

The Road Commission may award bids in whole or parts thereof, reserve the right to reject any and all proposals, waive irregularities in any bid and make award in any manner deemed in the best interest of the Road Commission.

ALL PROPOSALS MUST BE SIGNED BY A PERSON AUTHORIZED TO BIND THE COMPANY TO ITS CONTENTS. THIS PROPOSAL IS BINDING ON THE COMPANY SUBMITTING THE PROPOSAL FOR A PERIOD OF 30 DAYS AFTER THE DUE DATE FOR SUBMISSIONS AND MAY NOT BE WITHDRAWN FOR ANY REASON DURING SUCH 30 DAY PERIOD. IN THE EVENT A COMPANY SUBMITTING A PROPOSAL ATTEMPTS TO WITHDRAW IT DURING THE 30 DAY PERIOD AND WOULD BE THE SUCCESSFUL BIDDER OR IF A COMPANY REFUSES TO HONOR ITS BID AFTER AWARD BY THE ROAD COMMISSION, IN SUCH EVENT, THE COMPANY WILL BE RESPONSIBLE FOR ANY INCREASED COST INCURRED BY THE ROAD COMMISSION DUE TO REBIDDING OR AN AWARD AT A HIGHER PRICE. IF PROVIDED, ROAD COMMISSION PROPOSAL FORMS MUST BE USED. ANY ALTERATIONS TO THIS FORM WILL RENDER THE PROPOSAL VOID. IF ADDITIONAL OR CHANGED INFORMATION IS NEEDED, IT MUST BE DONE USING AN ATTACHED SHEET AND MARKED AS SUCH.

Name: _____
(Signature)

Name: _____
(Typed or Printed)

Title: _____

Company Name: _____

Address: _____

Telephone: _____

Fax Number: _____

E-mail Address: _____

Date: _____